



Neuroinclusive Assessment & Feedback Systems Quick Audit

Diagnose system friction across briefs, accessibility, and feedback — and identify the highest-leverage barriers first.

Print or mark digitally. Tick Yes/No for each statement (1-12)

A. Task Clarity (Hidden Rules Removal)

- | | Yes | No |
|--|--------------------------|--------------------------|
| 1. The task outline is one-page and scannable: purpose, deliverable, format/template, priority, deadline, and submission or hand-off method. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Success criteria are explicit and clearly stated (what 'good' looks like) and aligned to the task outline. | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. A task example is provided: an exemplar, an annotated snippet, or a "gold standard" output. | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The timeline is visible: milestones (draft/review/sign-off) with dates and owner(s). | <input type="checkbox"/> | <input type="checkbox"/> |

B. Cognitive Load & Accessibility

- | | Yes | No |
|---|--------------------------|--------------------------|
| 5. Instructions are chunked into headings, bullets, and clear steps (no dense paragraphs). | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Required materials/resources are available in advance and in one place (with clear version control). | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Where appropriate, equivalent formats (e.g., written/audio/video) are allowed without changing the success criteria. | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Support and reasonable adjustments are predictable: common options are listed with a clear request route. | <input type="checkbox"/> | <input type="checkbox"/> |

C. Feedback System Reliability

- | | Yes | No |
|---|--------------------------|--------------------------|
| 9. Feedback is timely and consistent: delivered within a stated timeframe and applied consistently. | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Feedback is actionable: "keep/stop/start" (or equivalent) plus one specific next step and example. | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Evaluator interpretation is standardised: exemplars, calibration, and/or moderation reduce variance. | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Escalation pathway is clear: what to do if instructions/feedback are unclear or inconsistent, including who decides and response times. | <input type="checkbox"/> | <input type="checkbox"/> |

D. Scoring

How to score:

Tick Yes or No for each statement (1-12).

Score (0–12): Count the number of NO ticks.

More NO = More FRICTION

Your Result:

- 0–3 NO = Low friction
- 4–7 NO = Moderate friction
- 8–12 NO = High friction

Next Step: Apply the Neuroinclusive Systems Framework™ → Book a Discovery Call: neurodiverseology.com/services/